

**ST. JOSEPH'S - PONDICHERRY UNIVERSITY**  
**(DIRECTORATE OF DISTANCE EDUCATION)**  
**MBA TWINNING PROGRAM**

#25, Museum Road, Bangalore, Karnataka, India  
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**ADMISSION GUIDELINES FOR AY 2025-26**

The management of the MBA Twinning Program at the Bangalore Centre welcomes and congratulates all candidates who have registered for the admission process to pursue the MBA Twinning Program at St. Joseph's, Bangalore for the academic year 2025-26.

**ELIGIBILITY**

Candidates must have completed X STD, XII/PUC, and a 3-year UG Degree program or any equivalent diploma program from recognized colleges/institutions/boards/AICTE/UGC. A minimum of 50% aggregate in any UG degree program or equivalent diploma recognized by UGC/AICTE or any statutory body recognized by the Government of India is required.

**CUTOFF CRITERIA FOR AY 2025-26 ( FIRST LIST)**

| MBA Finance | MBA Human Resource Management | MBA Operations & Supply Chain Management | MBA General | MBA International Business | MBA Marketing |
|-------------|-------------------------------|------------------------------------------|-------------|----------------------------|---------------|
| 68%         | 65%                           | 62%                                      | 60%         | 60%                        | 55%           |

**STEP 1: REGISTRATION AND ADMISSION PROCESS**

**\*\*LEVEL ONE:\*\*** All registered candidates wishing to pursue the MBA Twinning Program with Pondicherry University-DDE through St. Joseph's Institutions must apply online via [www.sjput.in](http://www.sjput.in) . Kindly click on the admission link <https://sjput.collegephins.com/admission/> and complete the filling of your application form without errors.

**STEP 2: ANNOUNCEMENT OF SELECTED, WAITING, AND REJECTED LIST**

- **\*\*Selected List:\*\*** Candidates who meet the eligibility and cutoff criteria will be approved and notified via their registered email ID, website, and WhatsApp group with details about the admission date, time, venue, and required documents.
- **\*\*Waiting List:\*\*** Candidates below the cutoff but meeting the minimum eligibility will be placed on a waiting list and invited by the admission committee based on seat availability.
- **\*\*Rejected List:\*\*** Candidates who do not meet the minimum eligibility and cutoff percentage as prescribed by the institution will be rejected. Queries will not be entertained unless there is a genuine appeal. The Request for this category will be taken after 25<sup>th</sup> July 2025

### **STEP 3: DOCUMENTS TO BE CARRIED DURING THE ADMISSION PROCESS**

- Original X STD marks card
- Original XII STD/PUC marks card
- Original 3-year UG degree program or equivalent diploma marks cards
- Original UG degree course completion certificate or provisional certificate (\*provisional certificate will be accepted only from candidates who completed their degree during AY 2023-24)
- Two recent passport-size photographs (hard copy)
- Original Aadhar card with one photocopy / One of the parents Adhar Card

### **STEP 4: PAYMENT OF FEES and FILLING UNDERTAKING FORM**

Students are expected to pay the College admission fees of Rs. 8300/- online using UPI/PAYTM/GOOGLE PAY/PHONE PAY/DEBIT/CREDIT CARD after document verification and approval of admission. **Fees once paid will not be refunded**

**ALL THE STUDENTS ARE EXPECTED TO FILL THE UNDERTAKING FORM OF COMPLIANCE PERTAINING TO ATTENDANCE, CLASSROOM DECORUM, INTERNAL ASSESSMENT AND CAMPUS CULTURE**

### **STEP 5: LEVEL 2 - REGISTRATION IN UNIVERSITY SAMARTH PORTAL**

Eligible students who completed LEVEL ONE will be invited to LEVEL TWO. This process is crucial and important. Students must fill out the online university application form after paying Rs. 300/- and logging into the provided link. Any mistakes in the university application form will not be rectified.

**\*\*University Semester Fees:\*\*** of Rs. 26,750/- to be paid online using UPI/PAYTM/GOOGLE PAY/PHONE PAY/DEBIT/CREDIT CARD within 7 – 10 working days after the approval of the College admission committee. **\*Note:\*\*** Fees paid will not be refunded.

### **STEP 6: PROVISIONAL ADMISSION**

Candidates who have fulfilled the admission process, paid fees, and submitted challans will be provisionally admitted. The permanent registration number and section allotment will be uploaded on the website. Identity cards and handbooks will be issued during second week of college.

**\*\*Note:\*\*** Any anomalies and misrepresentation in documents will result in rejection of admission at any stage.

### **STEP 7: ORIENTATION AND COMMENCEMENT OF CLASSES**

Orientation and commencement of regular classes are scheduled for **SUNDAY, 3<sup>RD</sup> AUGUST, 2025, AT 9:00** AM. Attendance is compulsory on the first day of the College.

**COORDINATOR**

**DIRECTOR**

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**\*\*COORDINATOR\*\***

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**\*\*DIRECTOR\*\***

