

**GUIDELINES: EXAMINATION FEE PAYMENT, APPLICATION AND HALL TICKET SUBMISSION**

**STEP ONE:** Down load the Examination Application Form and Hall Ticket from St. Joseph's MBA Twinning Programme website (www.sjput.in)

**STEP TWO:** Read the Examination Application Form and Hall Ticket thoroughly

**STEP THREE:** Stick latest passport photos on application form and hall ticket in the space provided

**STEP FOUR:** Fill all the requirements in the application form and hall ticket neatly in capitals by using black ink ball point pen

**STEP FIVE :** Submit the completely filled Examination Application Form and Hall Ticket along with **1300/-** in cash to the MBA Twinning Programme office on or before **SUNDAY 13<sup>TH</sup> OCTOBER 2019**

*Note: Students of 2<sup>nd</sup> year who have backlog in 1<sup>st</sup> and 2<sup>nd</sup> semester are also allowed to reappear for the December 2019 examinations*

**REFER TO THE EXAMINATION FEE BREAK-UP, SUBJECT CODE AND SUBMISSION SCHEDULE GIVEN BELOW**

**BREAK-UP OF EXAMINATION FEES**

(FIRST YEAR) SECOND SEMESTER EXAMINATION FEES		
No. of Subjects	Description	Total
5 Subjects	Rs. 250/- per subject x Number of subjects Rs. 50/- for semester marks card	Rs 250 x 5= Rs 1250/ + 50 Rs for Marks Card = Total Rs 1300/-
(SECOND YEAR)FOURTH SEMESTER EXAMINATION FEES		
No. of Subjects	Description	Total
5 Subjects	Rs. 250/- per subject x Number of subjects Rs. 50/- for semester marks card Rs. 500/ for Project Report / Viva Voce Rs. 150/- for Provisional Certificate Rs.500/- for Consolidated Mark Sheet Rs.500/- for Degree Certificate	Rs 250 x 5= Rs 1250/ + Rs. 1700 = Total Rs 2950/-

No. of Subjects	Description	Total
5 Subjects	Rs. 250/- per subject x Number of subjects Rs. 50/- for semester marks card	Rs 250 x 5= Rs 1250/ + 50 Rs for Marks Card = Total Rs 1300/-
(Please note in case of any backlog, Rs. 250/- per paper need to be added.)		

<b>OFFICE TIMINGS</b>		
<b>DAY</b>	<b>TIME</b>	<b>STAFF ON DUTY</b>
Monday to Saturday	9:30 AM to 7:00 PM	<b>Ms. Suchitra / Ms Nital / Ms Meerina</b>
Sunday	8:00 AM to 1:00 PM	
Note: Office remains closed on all public holidays		

**PAPER CODE AND TITLES OF MBA FIRST YEAR SUBJECTS -  
FINANCE, HR, IB, GENERAL AND MARKETING**

<b>FIRST SEMESTER</b>		
<b>Sl.No.</b>	<b>Code</b>	<b>Title</b>
1	MBAC 1001	MANAGEMENT CONCEPTS & ORGANISATIONAL BEHAVIOUR
2	MBAC 1002	MANAGERIAL ECONOMICS
3	MBAC 1003	ACCOUNTING FOR MANAGERS
4	MBAC 1004	BUSINESS ENVIRONMENT & LAW
5	<b>MBAC 1005</b>	<b>RESEARCH METHODOLOGY</b>
<b>SECOND SEMESTER</b>		
<b>Sl.No.</b>	<b>Code</b>	<b>TITLE</b>
1	MBAC 2001	FINANCIAL MANAGEMENT
2	MBAC 2002	MARKETING MANAGEMENT
3	MBAC 2003	HUMAN RESOURCES MANAGEMENT
4	MBAC 2004	OPERATIONS RESEARCH AND MANAGEMENT
5	MBAC 2005	STRATEGIC MANAGEMENT
<b>PAPER CODE AND TITLES OF MBA SECOND YEAR SUBJECTS - FINANCE, HR, IB, GENERAL AND MARKETING</b>		
<b>MBA THIRD SEMESTER GENERAL SPECIALIZATION</b>		
<b>Sl.No.</b>	<b>Code</b>	<b>Title</b>
1	MBGN 3001	CONSUMER BEHAVIOUR
2	MBGN 3002	PERFORMANCE MANAGEMENT
3	MBGN 3003	MERCHANT BANKING AND FINANCIAL SERVICES
4	MBGN 3004	MANAGEMENT CONTROL SYSTEMS
5	MBGN 3005	ENTREPRENEURSHIP MANAGEMENT
<b>MBA FOURTH SEMESTER GENERAL SPECIALIZATION</b>		
<b>Sl.No.</b>	<b>Code</b>	<b>Title</b>
1	MBGN 4001	INVESTMENT AND PORTFOLIO MANAGEMENT
2	MBGN 4002	SERVICES MARKETING
3	MBGN 4003	INFORMATION TECHNOLOGY AND E-BUSINESS

4	MBGN 4004	INTERNATIONAL BUSINESS
5	MBGN 4005	TRAINING AND DEVELOPMENT
<b>MBA THIRD SEMESTER MARKETING SPECIALIZATION</b>		
<b>Sl.No.</b>	<b>Code</b>	<b>Course Title</b>
1	MBMM 3001	CONSUMER BEHAVIOUR
2	MBMM 3002	MARKETING RESEARCH
3	MBMM 3003	INDUSTRIAL MARKETING
4	MBMM 3004	LOGISTICS AND SUPPLY CHAIN MANAGEMENT
5	MBMM 3005	RETAIL MARKETING
<b>MBA FOURTH SEMESTER MARKETING SPECIALIZATION</b>		
<b>Sl.No.</b>	<b>Code</b>	<b>Title</b>
1	MBMM4001	RURAL MARKETING
2	MBMM4002	SERVICES MARKETING
3	MBMM4003	ADVERTISING & SALES PROMOTION
4	MBMM4004	CUSTOMER RELATIONSHIP MANAGEMENT
5	MBMM4005	GLOBAL MARKETING
<b>MBA THIRD SEMESTER FINANCE SPECIALIZATION</b>		
<b>Sl.No.</b>	<b>Code</b>	<b>Title</b>
1	MBFM 3001	STRATEGIC FINANCIAL MANAGEMENT
2	MBFM 3002	BANKING AND INDIAN FINANCIAL SYSTEM
3	MBFM 3003	MERCHANT BANKING AND FINANCIAL SERVICES
4	MBFM 3004	PROJECT MANAGEMENT
5	MBFM 3005	MANAGEMENT ACCOUNTING
<b>MBA FOURTH SEMESTER FINANCE SPECIALIZATION</b>		
<b>Sl.No.</b>	<b>Code</b>	<b>Title</b>
1	MBFM4001	INVESTMENT AND PORTFOLIO MANAGEMENT
2	MBFM4002	GLOBAL FINANCIAL MANAGEMENT
3	MBFM4003	INTERNATIONAL TRADE AND FINANCE
4	MBFM4004	SECURITY MARKET OPERATIONS
5	MBFM4005	FINANCIAL DERIVATIVES
<b>MBA THIRD SEMESTER INTERNATIONAL BUSINESS SPECIALIZATION</b>		
<b>Sl.No.</b>	<b>Code</b>	<b>Title</b>
1	MBIB 3001	INTERNATIONAL BUSINESS ENVIRONMENT
2	MBIB 3002	MANAGEMENT OF MULTINATIONAL CORPORATION
3	MBIB 3003	INTERNATIONAL BUSINESS LAW
4	MBIB 3004	GLOBAL MARKETING MANAGEMENT
5	MBIB 3005	EXIM FINANCING AND DOCUMENTATION
<b>MBA FOURTH SEMESTER INTERNATIONAL BUSINESS SPECIALIZATION</b>		
<b>Sl.No.</b>	<b>Code</b>	<b>Title</b>
1	MBIB 4001	GLOBAL FINANCIAL MARKETS AND INSTRUMENTS
2	MBIB 4002	FOREIGN TRADE AND POLICY
3	MBIB 4003	CROSS CULTURAL BUSINESS MANAGEMENT
4	MBIB 4004	INTERNATIONAL LOGISTICS MANAGEMENT
5	MBIB 4005	FOREX MANAGEMENT AND CURRENCY DERIVATIVES
<b>MBA THIRD SEMESTER HUMAN RESOURCE MANAGEMENT SPECIALIZATION</b>		
<b>Sl.No.</b>	<b>Code</b>	<b>Course Title</b>
1	MBHR 3001	HUMAN RESOURCE DEVELOPMENT

2	MBHR 3002	PERFORMANCE MANAGEMENT
3	MBHR 3003	KNOWLEDGE MANAGEMENT
4	MBHR 3004	INDUSTRIAL RELATIONS MANAGEMENT
5	MBHR 3005	EMPLOYEE LEGISLATION
<b>MBA FOURTH SEMESTER HUMAN RESOURCE MANAGEMENT SPECIALIZATION</b>		
<b>Sl.No.</b>	<b>Code</b>	<b>Course Title</b>
1	MBHR 4001	ORGANIZATIONAL DEVELOPMENT AND CHANGE
2	MBHR 4002	HUMAN RESOURCE ACCOUNTING
3	MBHR 4003	COMPENSATION MANAGEMENT
4	MBHR 4004	HUMAN RESOURCE INFORMATION SYSTEM
5	MBHR 4005	GLOBAL HR PRACTICES