

## STEPS TO BE FOLLOWED STRICTLY WHILE FILLING THE EXAMINATION APPLICATION FORM AND HALL TICKET

**STEP ONE:** Down load the Examination Application Form and Hall Ticket from St. Joseph's MBA Twinning Programme website ([www.sjput.in](http://www.sjput.in))

**STEP TWO:** Read the Examination Application Form and Hall Ticket thoroughly

**STEP THREE:** Stick latest passport photos on application form and hall ticket in the space provided

**STEP FOUR:** Fill all the requirements in the application form and hall ticket neatly in capitals by using black ink ball point pen

**STEP FIVE:** Draw a demand draft for Rs 1300/- from any nationalized bank in favor of "THE FINANCE OFFICER, PONDICHERY UNIVERSITY" paid at PONDICHERY

Break-up of examination fees:

### EXAMINATION FEE DETAILS FOR II AND IV SEMESTER, JUNE 2018

| (FIRST YEAR) SECOND SEMESTER EXAMINATION FEES |   |   |
|---|---|---|
| No. of Subjects                               | Description   | Total   |
| 5 Subjects                                    | Rs. 250/- per subject x Number of subjects<br>Rs. 50/- for semester marks card  | Rs 250 x 5= Rs 1250/ +<br>50 Rs for Marks Card =<br>Total Rs 1300/- |
| (SECOND YEAR)FOURTH SEMESTER EXAMINATION FEES |   |   |
| No. of Subjects                               | Description   | Total   |
| 5 Subjects                                    | Rs. 250/- per subject x Number of subjects<br>Rs. 50/- for semester marks card<br><br>Rs. 500/ for Project Report / Viva Voce<br><br>Rs. 150/- for Provisional Certificate<br><br>Rs.500/- for Consolidated Mark Sheet<br><br>Rs.500/- for Degree Certificate | Rs 250 x 5= Rs 1250/ +<br>Rs. 1700 = Total Rs<br>2950/-             |

| No. of Subjects | Description  | Total  |
|-----------------|--|--|
| 5 Subjects      | <i>Rs. 250/- per subject x Number of subjects<br/>Rs. 50/- for semester marks card</i> | <i>Rs 250 x 5= Rs 1250/ + 50 Rs for<br/>Marks Card = Total Rs 1300/-</i> |

(Please note in case of any backlog, Rs. 250/- per paper need to be added.)

**STEP SIX:** Submit the completely filled Examination Application Form and Hall Ticket with the DD to MBA Twinning Programme office on or before OCTOBER 10 FOR ODD SEMESTER AND APRIL 10 FOR EVEN SEMESTER

**STEP SEVEN:** Sign in the Examination Application Form and Hall Ticket register and obtain the seal and signature of the authorized official on your copy of application form

*Note: Students of 2<sup>nd</sup> year who have backlog in 1<sup>st</sup> and 2<sup>nd</sup> semester are also allowed to reappear for the December 2017 examinations.*

| OFFICE TIMINGS                                     |                    |                              |
|--|--------------------|------------------------------|
| DAY  | TIME               | STAFF ON DUTY                |
| Monday   | 5:30 AM to 7:00 PM | Mr. Joistan                  |
| Tuesday to Saturday                                | 9:30 AM to 7:00 PM | Ms. Suchitra and Mr. Joistan |
| Sunday   | 8:00 AM to 1:00 PM | Ms. Suchitra and Mr. Joistan |
| Note: Office remains closed on all public holidays |                    |                              |

### **PAPER CODE AND TITLES OF MBA FIRST YEAR SUBJECTS - FINANCE, HR, IB, GENERAL AND MARKETING**

| FIRST SEMESTER   |           |  |
|--|-----------|--|
| Sl.No.   | Code      | Title  |
| 1  | MBAC 1001 | MANAGEMENT CONCEPTS & ORGANISATIONAL BEHAVIOUR |
| 2  | MBAC 1002 | MANAGERIAL ECONOMICS                           |
| 3  | MBAC 1003 | ACCOUNTING FOR MANAGERS                        |
| 4  | MBAC 1004 | BUSINESS ENVIRONMENT & LAW                     |
| 5  | MBAC 1005 | RESEARCH METHODOLOGY                           |
| SECOND SEMESTER  |           |  |
| Sl.No.   | Code      | TITLE  |
| 1  | MBAC 2001 | FINANCIAL MANAGEMENT                           |
| 2  | MBAC 2002 | MARKETING MANAGEMENT                           |
| 3  | MBAC 2003 | HUMAN RESOURCES MANAGEMENT                     |
| 4  | MBAC 2004 | OPERATIONS RESEARCH AND MANAGEMENT             |
| 5  | MBAC 2005 | STRATEGIC MANAGEMENT                           |
| PAPER CODE AND TITLES OF MBA SECOND YEAR SUBJECTS - FINANCE, HR, IB, GENERAL AND MARKETING |           |  |
| MBA THIRD SEMESTER GENERAL SPECIALIZATION  |           |  |
| Sl.No.   | Code      | Title  |
| 1  | MBGN 3001 | CONSUMER BEHAVIOUR                             |
| 2  | MBGN 3002 | PERFORMANCE MANAGEMENT                         |
| 3  | MBGN 3003 | MERCHANT BANKING AND FINANCIAL SERVICES        |

|  |             |  |
|--|-------------|--|
| 4  | MBGN 3004   | MANAGEMENT CONTROL SYSTEMS               |
| 5  | MBGN 3005   | ENTREPRENEURSHIP MANAGEMENT              |
| <b>MBA FOURTH SEMESTER GENERAL SPECIALIZATION</b>                |             |  |
| <b>Sl.No.</b>  | <b>Code</b> | <b>Title</b>                             |
| 1  | MBGN 4001   | INVESTMENT AND PORTFOLIO MANAGEMENT      |
| 2  | MBGN 4002   | SERVICES MARKETING                       |
| 3  | MBGN 4003   | INFORMATION TECHNOLOGY AND E-BUSINESS    |
| 4  | MBGN 4004   | INTERNATIONAL BUSINESS                   |
| 5  | MBGN 4005   | TRAINING AND DEVELOPMENT                 |
| <b>MBA THIRD SEMESTER MARKETING SPECIALIZATION</b>               |             |  |
| <b>Sl.No.</b>  | <b>Code</b> | <b>Course Title</b>                      |
| 1  | MBMM 3001   | CONSUMER BEHAVIOUR                       |
| 2  | MBMM 3002   | MARKETING RESEARCH                       |
| 3  | MBMM 3003   | INDUSTRIAL MARKETING                     |
| 4  | MBMM 3004   | LOGISTICS AND SUPPLY CHAIN MANAGEMENT    |
| 5  | MBMM 3005   | RETAIL MARKETING                         |
| <b>MBA FOURTH SEMESTER MARKETING SPECIALIZATION</b>              |             |  |
| <b>Sl.No.</b>  | <b>Code</b> | <b>Title</b>                             |
| 1  | MBMM4001    | RURAL MARKETING                          |
| 2  | MBMM4002    | SERVICES MARKETING                       |
| 3  | MBMM4003    | ADVERTISING & SALES PROMOTION            |
| 4  | MBMM4004    | CUSTOMER RELATIONSHIP MANAGEMENT         |
| 5  | MBMM4005    | GLOBAL MARKETING                         |
| <b>MBA THIRD SEMESTER FINANCE SPECIALIZATION</b>                 |             |  |
| <b>Sl.No.</b>  | <b>Code</b> | <b>Title</b>                             |
| 1  | MBFM 3001   | STRATEGIC FINANCIAL MANAGEMENT           |
| 2  | MBFM 3002   | BANKING AND INDIAN FINANCIAL SYSTEM      |
| 3  | MBFM 3003   | MERCHANT BANKING AND FINANCIAL SERVICES  |
| 4  | MBFM 3004   | PROJECT MANAGEMENT                       |
| 5  | MBFM 3005   | MANAGEMENT ACCOUNTING                    |
| <b>MBA FOURTH SEMESTER FINANCE SPECIALIZATION</b>                |             |  |
| <b>Sl.No.</b>  | <b>Code</b> | <b>Title</b>                             |
| 1  | MBFM4001    | INVESTMENT AND PORTFOLIO MANAGEMENT      |
| 2  | MBFM4002    | GLOBAL FINANCIAL MANAGEMENT              |
| 3  | MBFM4003    | INTERNATIONAL TRADE AND FINANCE          |
| 4  | MBFM4004    | SECURITY MARKET OPERATIONS               |
| 5  | MBFM4005    | FINANCIAL DERIVATIVES                    |
| <b>MBA THIRD SEMESTER INTERNATIONAL BUSINESS SPECIALIZATION</b>  |             |  |
| <b>Sl.No.</b>  | <b>Code</b> | <b>Title</b>                             |
| 1  | MBIB 3001   | INTERNATIONAL BUSINESS ENVIRONMENT       |
| 2  | MBIB 3002   | MANAGEMENT OF MULTINATIONAL CORPORATION  |
| 3  | MBIB 3003   | INTERNATIONAL BUSINESS LAW               |
| 4  | MBIB 3004   | GLOBAL MARKETING MANAGEMENT              |
| 5  | MBIB 3005   | EXIM FINANCING AND DOCUMENTATION         |
| <b>MBA FOURTH SEMESTER INTERNATIONAL BUSINESS SPECIALIZATION</b> |             |  |
| <b>Sl.No.</b>  | <b>Code</b> | <b>Title</b>                             |
| 1  | MBIB 4001   | GLOBAL FINANCIAL MARKETS AND INSTRUMENTS |
| 2  | MBIB 4002   | FOREIGN TRADE AND POLICY                 |

|   |             |  |
|---|-------------|--|
| 3   | MBIB 4003   | CROSS CULTURAL BUSINESS MANAGEMENT           |
| 4   | MBIB 4004   | INTERNATIONAL LOGISTICS MANAGEMENT           |
| 5   | MBIB 4005   | FOREX MANAGEMENT AND CURRENCY<br>DERIVATIVES |
| <b>MBA THIRD SEMESTER HUMAN RESOURCE MANAGEMENT SPECIALIZATION</b>  |             |  |
| <b>Sl.No.</b>   | <b>Code</b> | <b>Course Title</b>                          |
| 1   | MBHR 3001   | HUMAN RESOURCE DEVELOPMENT                   |
| 2   | MBHR 3002   | PERFORMANCE MANAGEMENT                       |
| 3   | MBHR 3003   | KNOWLEDGE MANAGEMENT                         |
| 4   | MBHR 3004   | INDUSTRIAL RELATIONS MANAGEMENT              |
| 5   | MBHR 3005   | EMPLOYEE LEGISLATION                         |
| <b>MBA FOURTH SEMESTER HUMAN RESOURCE MANAGEMENT SPECIALIZATION</b> |             |  |
| <b>Sl.No.</b>   | <b>Code</b> | <b>Course Title</b>                          |
| 1   | MBHR 4001   | ORGANIZATIONAL DEVELOPMENT AND CHANGE        |
| 2   | MBHR 4002   | HUMAN RESOURCE ACCOUNTING                    |
| 3   | MBHR 4003   | COMPENSATION MANAGEMENT                      |
| 4   | MBHR 4004   | HUMAN RESOURCE INFORMATION SYSTEM            |
| 5   | MBHR 4005   | GLOBAL HR PRACTICES                          |