

ST. JOSEPH'S INSTITUTIONS - PONDICHERRY UNIVERSITY (DIRECTORATE OF DISTANCE EDUCATION) MBA TWINNING PROGRAM

REVISED ADMISSION GUIDELINES FOR AY 2023-24 BATCH

St. Joseph's institutions and Pondicherry university directorate of distance education heartily welcome all the candidates who are aspiring to pursue MBA Twinning program through St. Joseph's institutions, Bangalore for the ay 2023-24

Minimum Eligibility - X STD , XII/PUC and 3 years ug degree program or any equivalent diploma studied in recognized boards and UGC. candidates should have secured minimum of 50% (aggregate) and above in any ug degree program or any equivalent diploma recognized by UGC

cutoff criteria (revised cutoff for ay 2023-24)					
MBA Finance	MBA Human Resource Management	MBA Operations & Supply Chain Management	MBA General	MBA International Business	MBA Marketing
75%	65%	55%	55%	55%	50%

STEP 1: REGISTRATION AND ADMISSION PROCESS

- **LEVEL ONE:** all the interested candidates who wish to pursue MBA twinning program with Pondicherry University-DDE through St. Joseph's institutions are required to apply online through our website - www.sjput.in. online application forms are expected to be filled to qualify level one after logging to our website in the admission segment by clicking to the following link <https://sjput.collegephins.com/admission/>

STEP 2: ANNOUNCEMENT OF SELECTED, WAITING AND REJECTED LIST

- **Selected list:** candidates who have been selected with above minimum eligibility, cutoff criteria will be approved and communicated to your registered email id/website/whatsapp group
- **Waiting list:** candidates below cut-off will be put under waiting list and they will be invited by admission committee based on the availability of seats.
- **Rejected list:** candidates who have not fulfilled the minimum qualification as per the university/UGC and cutoff percentage prescribed by the institution will be rejected and no query will be entertained as long as any student has a genuine appeal

STEP 3: DOCUMENTS TO BE CARRIED DURING THE ADMISSION FINALIZATION PROCESS

Students are expected to compulsorily carry the following documents for scrutiny during interview and admission finalization

- Original X std marks card
- Original XII std /PUC marks card
- Original 3 years UG degree program or any equivalent diploma marks cards
- Original UG degree course completion certificate or provisional certificate (*provisional certificate will be accepted only from candidates who have completed their degree during the AY 2022-23)
- 2 formal recent passport size photographs (hard copy)
- Aadhar original with one photo copy

STEP 4: PAYMENT OF FEES

College admission fees: college admission fees of Rs6500/- to be paid online using UPI / PAYTM/ GOOGLE / PHONE PAY/DEBIT/CREDIT CARD

STEP 5: REGISTRATION IN UNIVERSITY SAMARTH PORTAL, FILLING ONLINE APPLICATION FORM AND PAYMENT OF UNIVERSITY FEES (MOST IMPORTANT PROCESS)

All the students who are eligible and completed the one process will be invited by the admission office to level 2. the level 2 process is extremely important as you are expected to fill the online university application form after paying Rs 300/- logging to the link and fill the application judiciously. **Any mistake in the University Application Form will cause serious inconvenience to student data management**

University Semester Fees: first instalment semester fees of Rs 26750/- to be paid online using UPI / PAYTM/ GOOGLE / PHONE PAY/DEBIT/CREDIT CARD

NOTE: Fees paid will not be refunded

STEP 6: PROVISIONAL ADMISSION

Candidates who have fulfilled the required admission process, paid fees and submitted challans are provisionally admitted. permanent register number and section allotment will be uploaded on website. identity card and hand book will be issued on the first day of college

NOTE: ANY ANOMALIES AND MISREPRESENTATION BY STUDENTS IN SUBMISSION OF DOCUMENTS WILL BE REJECTED AT ANY JUNCTURE

STEP 6: ORIENTATION AND COMMENCEMENT OF CLASSES

Orientation and commencement of regular classes is scheduled on Sunday 20 August, 2023 at 7:15 AM. attending first day of college is mandatory

WISHING YOU ALL THE BEST

COORDINATOR

DIRECTOR