



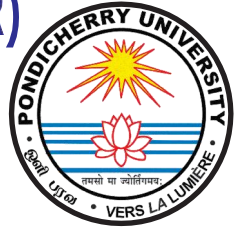
THE BANGALORE JESUIT EDUCATIONAL SOCIETY (R)

ST. JOSEPH'S MBA TWINNING PROGRAMME

with

PONDICHERRY UNIVERSITY

(A Central University established by an Act of Parliament No.53 of 1985)



02.08.2024

LEVEL 2 (PONDICHERRY UNIVERSITY I SEMESTER FEE PAYMENT)
INSTRUCTIONS.

NOTE: STUDENTS WHO HAVE COMPLETED THE DOCUMENT VERIFICATION PROCEDURE AND PAID THE COLLEGE FEE OF RS.7,500/- ARE ONLY ELIGIBLE TO FILL THE LEVEL 2 LINK

1. SAMARTH PORTAL LINK

<https://pondidladmission.samarth.edu.in/twin/index.php>

Students are expected to click the above link and proceed the level 2 process, Pondicherry university has separate admission links for Twinning centers, Conventional mode, and Regular Batch, If any student clicks the wrong link your admission might get rejected, therefore **students are expected to visit only the link which is given above.**

2. DEMO VIDEO

<https://drive.google.com/file/d/1avhU3v30ollZdVpoUnRR5VIKT6erHcA4/view?usp=sharing>

The above attached link directs you to a demo video on “How to fill the Pondicherry University Application”

All students must watch the complete video without skipping to avoid any doubts while filling out the application.

The Pondicherry University Portal - Samarth Portal is not under the control of St. Joseph's, Bangalore. Therefore, if students make any errors, the college will not be responsible, and students will have to resolve issues directly with the university. To avoid such situations, please watch this demo video completely before proceeding with your application.

3. GENERAL INSTRUCTION

As the Level 2 application process is quite lengthy students are advised to use Laptop rather than mobile phones in order to complete the application process in time without any hassle.

4. POINTS TO BE CONSIDERED

The below listed points are probable doubts/mistakes usually students do while filling the form which results in rejecting the application, therefore concentrate on these parts carefully.

- I. **STUDENT NAME:** The name which is been **filled in this application form will be there in all the university documents** (Semester marks cards, PDC, Degree certificate), If any error is made **University/College won't be responsible**. Your name in 10th Mark sheet and in this application should be same

Important Instructions

1. Name and other details entered by the applicant need to be the same as in the **Class X Board Marksheet**
2. Applicant can log in to the admission portal through their **registered email address, only**.
3. Applicant must use his own **active** email address.
4. The Email address provided by the applicant must be functional and the applicant must have access to it throughout the admission process.
5. Applicants are encouraged to use latest version of **Google Chrome** web browser for filling the application form.

Registration Form

Applicant's Full Name *
Ex: R Kumar

Applicant's Date of Birth *
Day ▼ Month ▼ Year ▼

Applicant's Email *
Ex: abc@domain.com

Re-Enter Applicant's Email Address *
Confirm Email Address

Password (Minimum 8 characters) *

- II. **PARENTS NAME:** The student's name, father's name and mother's name will appear on all university documents (semester mark sheets, provisional degree certificate, and degree certificate). Therefore, ensure there are no errors in this information.

- III. **CATEGORY:** Students while selecting the category you have to upload the specific category certificate and issued date, in case if a student doesn't have category certificate then student can select "General" as it does not ask for certificate and it won't be mentioned in any University Documents

Category *
Scheduled Caste (SC) ✓ ▼

Category Certificate No
[Empty field]

Category Certificate Issuing Date
Select Date

Applicant's Registered Email *
sud: [Empty field]

Alternate Email
[Empty field]

Alternate Mobile Number (Example: 9876543210)
[Empty field]

IV. **STUDENT PHOTO:** Recent passport size photo in formal attire need to uploaded in the Uploads section (No selfies)

Many candidates makes mistake in this part by uploading 10th mark sheet in the Photo section instead of passport size photo it results in error which cannot be rectified, therefore upload your passport size photo only.

Instruction for Uploading Image/Photo of Document, Certificate, Marksheet and Signature

- Digital Photo and Signature are required in .jpg or .jpeg image format.
- File size of digital photo must be within 10kb to 500.00 KB limit.
- Document/Certificate/Marksheet related size of digital photo must be within 10kb to 500.00 KB limit.

Photo <i>Accepted formats: .jpeg, .jpg [10 KB - 500.00 KB]</i>	Select file
Signature <i>Accepted formats: .jpeg, .jpg [10 KB - 500.00 KB]</i>	Select file
SC Category Certificate <i>Accepted formats: .jpeg, .jpg, .pdf [10 KB - 500.00 KB]</i>	Select file
Income Certificate <i>Accepted formats: .jpeg, .jpg, .pdf [10 KB - 500.00 KB]</i>	Select file

V. OTHER DETAILS:

A question on Non teaching employee of University will be asked for that answer will be No only, unless if your parents are not working in Pondicherry University

Other Details

Are you a non-teaching employee of Pondicherry University and their wards (Group B, C & D only)? *

Select

Select

No

Yes

Select

Are you a Widow? *

Select

Are you a Deserted Woman? *

Select

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VI. PROGRAMME SELECTION:

Students should be careful when selecting their specialization in the Pondicherry University Portal. If there is a discrepancy between the specialization selected in

the University portal and the St. Joseph's Portal (for example, selecting Marketing in Level 1 (St. Joseph's Portal) and Finance in Level 2 (Pondicherry University Portal)), the college reserves the right to cancel the admission without refunding the college admission fee.

Programme Selection (1) Personal Details (2) Academic Details (3) Other Details (4) Uploads (5) Preview (6) Payments (7)

Select the Programme you want to apply

Programme Level
Master (Post-Graduation Programmes)

Programme *
Select

- Select
- Master of Business Administration(Finance)
- Master of Business Administration(General)
- Master of Business Administration(Human Resource Management)
- Master of Business Administration(International Business)
- Master of Business Administration(Marketing)
- Master of Business Administration(Operations and Supply Chain Management)
- Master of Commerce(Finance)

VII. STUDY CENTRE

This is the most crucial part in the application, students have to be careful in selecting the study centre, It should be St. Josephs, Bangalore which will be listed as 3rd in the drop down, if any error made in this, the college reserves the right to cancel the admission without refunding the college admission fee.

Master of Business Administration(Finance)

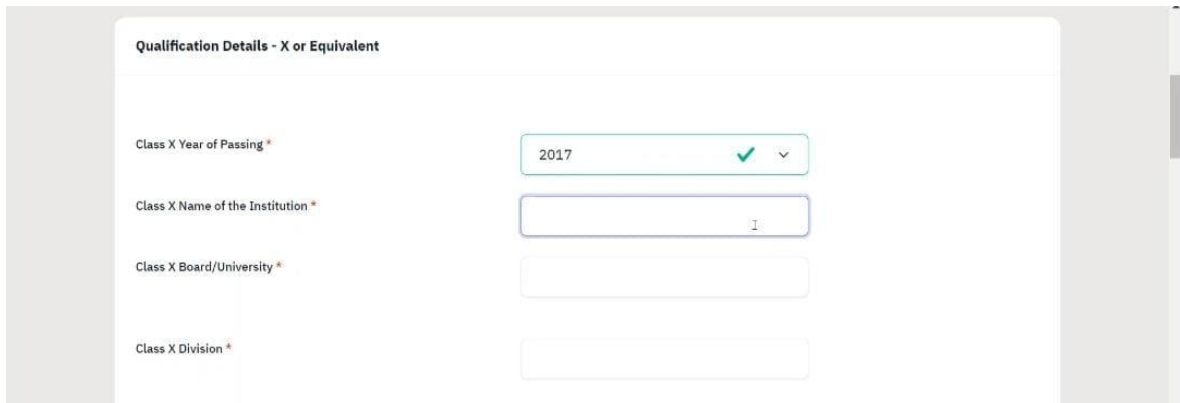
Eligibility :
• 10+2+3

Study Centre/OU *
Select

- Select
- PUDDE: University Campus, Centre Code: DDE: Directorate of Distance Education, District:
- PUDDE: University Campus, Centre Code: TWLOACC: Loyola College, Chennai, District: CHENNAI
- PUDDE: University Campus, Centre Code: TWSTJCB: St. Joseph's College, Bangalore, District: BENGALURU URBAN
- PUDDE: University Campus, Centre Code: TWSTXCK: St. Xavier's College, Kolkata, District: KOLKATA

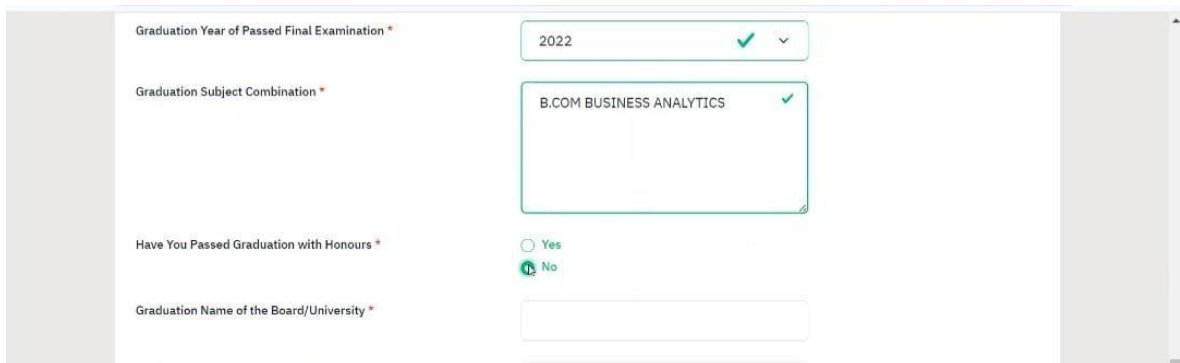
VIII. DIVISION

While filling academic details there will be particular question stating the division of Qualification which means Class (1st class - 1 division, 2nd Class - 2 division, 3rd class - 3 division) based on the percentage enter the particular division.



IX. GRADUATION HONOURS

While filling academic details there will be a particular question on “Graduation with Honours” Mostly for this question the answer will be “No” only unless you have graduated with Honours in the University



X. FEE PAYMENT ISSUES

If students face issues while paying the fee, the most preferred method is selecting a payment portal and completing the payment using a UPI ID which is explained in the demo video. Please watch the video and proceed with the payment accordingly.

XI. FINAL STEP (MANDATORY)

Once the application fee is paid, download the application form in PDF format then open the St. Joseph's Admission Portal (<https://sjput.collegephins.com/admission/>) there will be an option to enter the PUDDE number and Upload the application form, you are expected to **enter the PUDDE number correctly which will be there in the application form top (See the picture attached below) and upload the pdf.** Once you enter the PUDDE number **within 7 working days University 1st sem fee amount**

of Rs.26,450/- will be enabled and you have to login to the Pondicherry University Samarth portal - <https://pondidladmission.samarth.edu.in/twin/index.php> and complete the fee payment within 15 - 20 working days.

Welcome to DDE-Twinning Admissions (JULY 2024
Academic Session)
ADMISSION-2024-25
Master of Business Administration (MBA)
Form Number: PUTWN0003234
Study Centre: PU St. Joseph's College, Bangalore



Transaction Details	
Payment/Submission Status : Paid	Payment/Submission Date : 2024-07-31 19:26:15
Transaction ID : ZHD52220174825	Amount: 300.00

Personal Details	
Full Name of the Applicant : P	Applican
Date of Birth : 27 Februar	Category: Schedule
Age as on : Jul 1, 2024: 25 years 4 M days	Certificate Num
Blood Group : B+	Certificate Issu
Are you citizen of India?	Religion : Hinduism
Applicant's	Registered Mobile N
Alternate Ema	Alternate M
Permanent A	Corres
BENGALU	BANG. ... , Karnataka, BENGALURU URBAN -560043, India

Place of Birth Detail	
Village/Town/City : BANGALORE	Country : INDIA
State : KARNATAKA	District : BANGALORE

SAMARTH registration details (if applicable)	
Have you enrolled in SAMARTH before? : No	Enter Enrolment/Registration number : Not Provided
Name of School/Department/Faculty/College : Not Provided	Programme registered in : Not Provided

Family Details	
Mother's Name : S MALA	Father's Name : SAMPATH A
Mother's Qualification : Not Provided	Father's Qualification : Not Provided
Mother's Occupation : Not Provided	Father's Occupation : Not Provided
Mother's Mobile Number : Not Provided	Father's Mobile Number : Not Provided
Mother's Office Address : Not Provided	Father's Office Address : Not Provided
Emergency Contact Number : 9845340423	
Combined Family Income : Up to 2,00,000	

Other Category/Quota	
Person with Benchmark Disabilities (PwBD) Category : Not Applicable	
Are you a non-teaching employee of Pondicherry University and their wards (Group B, C & D only)?	No
Are you a Defence /Paramilitary Personnel?	No
Are you a Widow?	No
Are you a Deported Woman?	No

If any doubts other than the above listed issues, you can approach office for clarification

Office mail: directorsjput@gmail.com

Phone No: 8762193728



Dr. Kanishka K
Coordinator
MBA Twinning Programme
BJES